

CITY OF WASHINGTON, ILLINOIS

APPLICATION FOR RAFFLE PERMIT

The applicant organization qualifies for the issuance of a Raffle Permit because the applicant organization is **[check the applicable box below]**:

- A bona fide charitable, educational, fraternal, labor, religious, and veteran’s organization that operates without profit to its members and which has been in existence continuously for a period of five years or more immediately before making application for a license and which has had during that entire five (5) year period a bona fide membership engaged in carrying out its objects.
- A non-profit fundraising organization that is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

The applicant organization must satisfy the criteria of one of the above statements to qualify for a Raffle Permit

Name of Organization (Full Legal Name)	
Address	
Telephone #	
Email	
Preferred Contact for Reply	<input type="checkbox"/> Phone when ready for pick up <input type="checkbox"/> Email signed copy/keep original on file at City Hall
Purpose of Organization	
Number of years organization has been in existence	
Organization’s Presiding Officer (Full Legal Name)	
Address	
Telephone #	
Organization’s Secretary (Full Legal Name)	
Address	
Telephone #	
Organization’s Raffle Manager (Full Legal Name)	
Address	
Telephone #	

Aggregate retail value of all prizes to be awarded	
Maximum retail value of each prize to be awarded	
Maximum price charged for each raffle chance	
Time period raffle chances will be issued or sold (not to exceed 120 days after issuance of license)	
Time and location winning chances will be determined	
Detailed description of method of determining winning chances	

PLEASE ATTACH THE FOLLOWING:

- a copy of the applicant organization's founding documents
- if incorporated, the articles of incorporation and by-laws
- a sworn statement attesting to the not-for-profit character of the applicant organization, verifying t the applicant organization is not ineligible for a raffle permit under §99.07 of Chapter 99 of the City's Code of Ordinances, and on behalf of the organization that the information contained in the application is true and correct. This statement must be signed by the Presiding Officer and Secretary.
- If the application is for a weekly raffle, there will be a \$1.00 fee per week, per raffle.

Applicant Name (please print):	Phone:
Applicant Signature:	Date:

FOR INTERNAL USE

Date Application Received:	
Documents Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Application Approval Signature (City Clerk): <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Permit Approval Signature (Police Chief):	Date:

Updated 12/6/2021