

The meeting was called to order by Chairman Butler at 6:00 p.m.

**Present:** Chairman Brian Butler, Mayor Gary Manier, Alderperson Lili Stevens

**Also Present:** Finance Director Joanie Baxter, Planning and Development Director Jon Oliphant, City Administrator Jim Snider, Treasurer Abbey Strubhar, Brittany Miller – Davis & Campbell

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item: *None*
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. Approval of Minutes from August 15, 2022 meeting: *Mayor Manier made a motion to approve minutes, seconded by Alderperson Stevens. Motion carried.*
4. Business Items:
  - A. **Review of Financial Reports for period ended August 31, 2022**  
Staff reviewed the financial reports, including major revenue sources, for the period ended August 31, 2022.  
  
*The reports represent four months of activity for the fiscal year and are also included on the Consent Agenda for approval by the City Council.*
  - B. **Review of Uncollectible Accounts recommended for write-off**  
The Committee reviewed a listing of accounts that have been in Collection between six and nine months and are now being recommended for write-off. A total of \$2,807.47 is recommended for write-off, including \$1,300.60 for the Water Fund and \$1,506.87 for the Sewer Fund. The recommended write-offs also include a bankruptcy discharge of \$1,362.72.  
  
*Following discussion, Mayor Manier motioned and seconded by Alderperson Stevens to recommend the City Council approve the write-offs on the Consent Agenda of the City Council. Motion carried.*
5. Other Business: Alderperson Stevens asked about the payments to the Brewpub project. Planning and Development Director Oliphant indicated that two of the three payments were reimbursed upon approval by City Council and then after receiving confirmation that a wire transfer had been made for a payment – that one was reimbursed as well. Alderperson Stevens asked about the timing of the review by the Historical Preservation Society and he indicated this would take place a few weeks after the exterior plans are received.
6. Adjournment: *Motion approved by Mayor Manier and seconded by Alderperson Stevens. Meeting adjourned at 6:20 p.m.*